



**RÉPUBLIQUE
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Nancy School of Architecture

Factsheet

2021/2022

Information about the institution		
Name of School	Ecole Nationale Supérieure d'Architecture de Nancy Nancy School of Architecture	
Erasmus code	F Nancy 38	
Website	www.nancy.archi.fr	
Address	2 rue Bastien-Lepage B.P. 40435 / F-54001 NANCY Cedex - France	
Telephone	+ 33 (0)3 83 30 81 00	
Fax	+ 33 (0)3 83 30 81 30	
Head of Institution (Director)	Mrs. Gaelle PERRAUDIN	
Erasmus staff		
Head of International Office	Mrs. Perrine GABRIEL Tel: + 33 (0)3 83 30 92 23 / fax: + 33 (0)3 83 30 81 30 E-mail: ri@nancy.archi.fr	
Application procedure		
General information	In order to get information about registration, didactics (timetables, exams, syllabus, etc.) and housing, we suggest students: <ul style="list-style-type: none">– to contact the International Relations Office;– to have a look at the program of studies on the following webpage: http://www.nancy.archi.fr Category: International – Category: Studying at Nancy School of architecture	
Deadlines to send nominations	The list of nominated students has to be sent : <ul style="list-style-type: none">- before May 10th, 2021 for students coming in the 1st semester /full year;- before October 18th, 2021 for students coming in the 2nd semester 2021-2022; to the International Relations Office: ri@nancy.archi.fr Mandatory mention of the following data for every student: <ul style="list-style-type: none">– Erasmus university code (ex. E MADRID03);– family name;– first name;– sex;– one valid e-mail address;– period of stay (1st semester, 2nd semester. full academic year).	
Deadline to send the documents duly filled in to the receiving institution	<ul style="list-style-type: none">- 1 copy of the Application Form- the student's Learning Agreement- Curriculum Vitae- 1 hard copy of the latest transcript of records	have to be sent to the International Relations Office.

	<p>- Motivation Letter written in French</p> <p>The above mentioned documents should be signed and stamped by the Erasmus Coordinators and should reach the International Office:</p> <ul style="list-style-type: none"> - before June 7th, 2021 for students coming in the 1st semester or full academic year; - before November 8th, 2021 for students coming in the 2nd semester.
Registration	<p>The academic year at the Nancy School of Architecture usually starts on the 2nd week of September and ends on June 30th.</p> <ul style="list-style-type: none"> • 1st semester : from the 2nd week of September to January 31st. • 2nd semester : from the 1st week of February to June 30th. <p>The School advises the students to come to the International Relations Office before the beginning of the semester to complete the registration process.</p> <p>Incoming students are asked to bring in :</p> <ul style="list-style-type: none"> • 1 passports size pictures; • copy of their identity card (UE) / passport and visa (other countries); • copy of their student card from the sending institution; • a insurance certificate of liability (assurance responsabilité civile). • an European Health Insurance Card; • the foreign students without any European Health Insurance Card will have to choose a health insurance payment center in France : <p>LMDE (La Mutuelle Des Etudiants) : 9 rue Maurice Barrès 54000 NANCY https://www.lmde.fr/</p> <p>MGEL (Mutuelle Générale des Etudiants de l'Est) : 3 rue des Carmes 54000 NANCY et 3 Bd des Aiguillettes 54500 VANDOEUVRE https://www.mgel.fr/</p> <p>The foreign students can also subscribe in one of these centers a complementary health insurance for a better cover of their medical fees, an insurance certificate of liability, a housing insurance.</p> <p>The examinations are usually held in winter (January and February), summer (June and July) and autumn (September and October).</p>
Orientation sessions for Erasmus incoming students	<p>A 'Welcome Day' is organized in general at the end of September.</p>
Language courses for incoming students	<p>Free French courses (30 hrs) are organized at the beginning of september and can allow the obtaining of 3 ECTS.</p> <p>The enrolment is compulsory (only students with a good French level can be exempt from these courses).</p> <p><u>The first session is a French language level test.</u></p> <p><u>A mentoring is also organized by a teacher (30 hrs) and some students.</u></p> <p><u>Please ask about it to the International Relations Office.</u></p>