

# Nancy School of Architecture

## Factsheet

### 2020/2021

Information about the institution	
Name of School	Ecole Nationale Supérieure d'Architecture de Nancy Nancy School of Architecture
Erasmus code	F Nancy 38
Website	www.nancy.archi.fr
Address	2 rue Bastien-Lepage B.P. 40435 / F-54001 NANCY Cedex - France
Telephone	+ 33 (0)3 83 30 81 00
Fax	+ 33 (0)3 83 30 81 30
Head of Institution (Director)	Mme Gaelle Perraudin
Erasmus staff	
Head of International Office	Mr. Fabrice PICQUET Tel: + 33 (0)3 83 30 81 05 / fax: + 33 (0)3 83 30 81 30 E-mail: ri@nancy.archi.fr
International Relations Office	Mrs. Perrine GABRIEL Tel: + 33 (0)3 83 30 92 23 / fax: + 33 (0)3 83 30 81 30 E-mail: ri@nancy.archi.fr
Application procedure	
General information	<b>In order to get information about registration, didactics (timetables, exams, syllabus, etc.) and housing, we suggest students:</b> <ul style="list-style-type: none"> <li>- to contact the International Relations Office;</li> <li>- to have a look at the program of studies on the following webpage: <a href="http://www.nancy.archi.fr">http://www.nancy.archi.fr</a></li> </ul> <b>Category: International - Category: Etudiants entrants</b>
Deadlines to send nominations	The list of nominated students has to be sent : <ul style="list-style-type: none"> <li>- before <b>May 11th, 2020</b> for students coming in the 1<sup>st</sup> semester /full year;</li> <li>- before <b>October 16th, 2020</b> for students coming in the 2<sup>nd</sup> semester 2020-2021;</li> </ul> to the International Relations Office: <a href="mailto:ri@nancy.archi.fr">ri@nancy.archi.fr</a> <p>Mandatory mention of the following data for every student:</p> <ul style="list-style-type: none"> <li>- Erasmus university code (ex. E MADRID03);</li> <li>- family name;</li> <li>- first name;</li> <li>- sex;</li> <li>- one valid e-mail address;</li> <li>- period of stay (1<sup>st</sup> semester, 2nd semester. full academic year).</li> </ul>

<p>Deadline to send the documents duly filled in to the receiving institution</p>	<ul style="list-style-type: none"> <li>- 1 copy of the Application Form</li> <li>- the student's Learning Agreement</li> <li>- Curriculum Vitae</li> <li>- 1 hard copy of the latest transcript of records</li> <li>- Motivation Letter written in French</li> </ul>	<p>have to be sent to the International Relations Office.</p>
<p>Registration</p>	<p>The above mentioned documents should be signed and stamped by the Erasmus Coordinators and should reach the International Office:</p> <ul style="list-style-type: none"> <li>- before <b>June 5<sup>th</sup>, 2020</b> for students coming in the 1<sup>st</sup> semester or full academic year;</li> <li>- before <b>November 6<sup>th</sup>, 2020</b> for students coming in the 2nd semester.</li> </ul> <p>The academic year at the Nancy School of Architecture usually starts on the 2<sup>nd</sup> week of September and ends on June 30<sup>th</sup>.</p> <ul style="list-style-type: none"> <li>• 1<sup>st</sup> semester : from the 2<sup>nd</sup> week of September to January 31<sup>st</sup>.</li> <li>• 2<sup>nd</sup> semester : from the 1<sup>st</sup> week of February to June 30<sup>th</sup>.</li> </ul> <p>The School advises the students to come to the International Relations Office before the beginning of the semester to complete the registration process.</p> <p><b>Incoming students are asked to bring in :</b></p> <ul style="list-style-type: none"> <li>• <b>1 passports size pictures;</b></li> <li>• <b>copy of their identity card (UE) / passport and visa (other countries);</b></li> <li>• <b>copy of their student card from the sending institution;</b></li> <li>• <b>a insurance certificate of liability (assurance responsabilité civile).</b></li> <li>• <b>an European Health Insurance Card;</b></li> <li>• <b>the foreign students without any European Health Insurance Card will have to choose a health insurance payment center in France :</b></li> </ul> <p><b>LMDE (La Mutuelle Des Etudiants) : 9 rue Maurice Barrès 54000 NANCY</b>  <a href="https://www.lmde.fr/">https://www.lmde.fr/</a></p> <p><b>MGEL (Mutuelle Générale des Etudiants de l'Est) :</b>  <b>3 rue des Carmes 54000 NANCY et 3 Bd des Aiguillettes 54500 VANDOEUVRE</b>  <a href="https://www.mgel.fr/">https://www.mgel.fr/</a></p> <p><b>The foreign students can also subscribe in one of these centers a complementary health insurance for a better cover of their medical fees, an insurance certificate of liability, a housing insurance.</b></p> <p>The examinations are usually held in winter (January and February), summer (June and July) and autumn (September and October).</p>	
<p>Orientation sessions for Erasmus incoming students</p>	<p>A 'Welcome Day' is organized in general at the end of September.</p>	
<p>Language courses for incoming students</p>	<p>Free French courses (30 hrs) are organized at the beginning of september and can allow the obtaining of 3 ECTS.</p> <p>The enrolment is compulsory (only students with a good French level can be exempt from these courses).</p> <p><b><u>The first session is a French language level test.</u></b></p> <p><b><u>A mentoring is also organized by a teacher (30 hrs) and some students.</u></b></p> <p><b><u>Please ask about it to the International Relations Office.</u></b></p>	